



**Sri Shanmugha College of Engineering and Technology**  
Pullipalayam

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

SSCET/IQAC / 2018-19 / 01

14.06.2018

**CIRCULAR**

IQAC Meeting is scheduled on 20.06.2018 to discuss about the various important points for the fourth coming academic year (2018-19). All the members of IQAC are requested to attend the meeting without fail.

**Venue:** Board Room, Principal Office

**Time:** 10.30 a.m.

**AGENDA:**

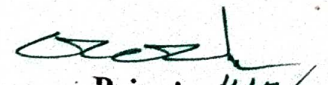
1. NBA visit to MECH & ECE department.
2. Action plan for the academic year 2018-19
3. ISO Surveillance Audit
4. Academic and Audit
5. NIRF & ARIIA Participation
6. NPTEL Course Registration
7. Any other

**Coordinator – IQAC**

Copy to: The Members Concern

Office, IQAC

Chairman and Vice Chairman for kind information

  
**Principal**



# Sri Shanmugha College of Engineering and Technology

Pullipalayam

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of Meeting

Date : 20.06.2018

### Members Present

S. No	Members	Designation	Signature
1	Dr. R. Radhakrishnan	Principal	
2	Dr. Markkandeyan	HoD / CSE	
3	Mr. P. Ramalingam	HoD / CIVIL	
4	Dr. M. Kalyanasundaram	Professor & Head/ ECE	
5	Mr. R. Boopathi	Assistant Professor of Mechanical	
6	Mr. K. Mohan	Assistant Professor of Civil	
7	Mr. S. Senthil Kumar	Assistant Professor of Mathematics	
8	Ms. M. Agalya	Assistant Professor of CSE	
9	Mr. K. Balaji Vasenth	Secretary	
10	Dr. R. Rajavel	Local Society Doctor, Kongu Nursing Home, Tiruchengode	
11	1. Ms. M. Sathya 9442346546 2. Mr. A. Krishnan 9042669873	Alumni	
12	1. Ms. N. Vivetha (732715106015) 2. Mr. S. Ashok (732715106707)	Student	
13	Mr. T. T. Paranthaman	Industrialists	
14	Dr. R. Kumaravelan	External Expert	
15	Dr. G. Kavitha	Professor of CSE & Coordinator IQAC	




The following points were discussed during the meeting:

1. Coordinator IQAC informed that the NBA committee inspection is scheduled during 27-29 July, 2018.
2. The following action plan for the academic year has been scheduled and discussed.

Particulars	Period
1. Academic Calendar 2018-19	July, 2018
2. Submission of AQAR	July, 2018
3. C-II 5-s Implementation	Oct, 2018
4. NIRF & ARIIA Participation	Dec, 2018
5. Swatchh Bharat Participation	Sep, 2018
6. AICTE Expert Visiting Committee (EVC)	Jan, 2019
7. Anna University Affiliation Inspection	Mar, 2019
8. ISO Surveillance Audit	Feb, 2019
9. Academic Audit	Aug, 2018
10. AICTE Surprise Visit	Feb, 2019
11. Initiation of NBA for CSE.	Sep, 2018
12. Funding Proposal Submission	July, 2018
13. Governing Council Meeting	March/Feb, 2019
14. Publication of News Letters	Every Month
15. NPTEL – Swayam Courses	Twice in a year

3. The Coordinator IQAC was requested to follow the schedule as per plan.
4. Coordinator IQAC requested to ensure the awareness on outcome based education among the faculty members.

Coordinator – IQAC

  
Principal 16/8/18

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**Sri Shanmugha College of Engineering and Technology**  
Pullipalayam

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

SSCET/ IQAC / 2018-19 / 02

20.10.2018

**CIRCULAR**

IQAC Meeting is scheduled on 27.10.2018 to discuss about the various important points. All the members of IQAC are requested to attend the meeting without fail.

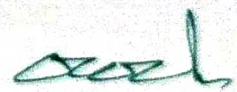
**Venue:** Board Room, Principal Office

**Time:** 10.30 a.m.

**AGENDA:**

1. Action taken for the previous meetings.
2. ISO Surveillance Audit progress.
3. Improvement on faculty research publications.
4. AICTE & Anna University Affiliation progress.
5. Any other

**Coordinator – IQAC**

  
**Principal**

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# Sri Shanmugha College of Engineering and Technology

Pullipalayam

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of Meeting

Date: 27.10.2018

### Members Present

S. No	Members	Designation	Signature
1	Dr. R. Radhakrishnan	Principal	
2	Dr. Markkandeyan	HoD / CSE	
3	Mr. P. Ramalingam	HoD / CIVIL	
4	Dr. M. Kalyanasundaram	Professor & Head/ ECE	
5	Mr. R. Boopathi	Assistant Professor of Mechanical	
6	Mr. K. Mohan	Assistant Professor of Civil	
7	Mr. S. Senthil Kumar	Assistant Professor of Mathematics	
8	Ms. M. Agalya	Assistant Professor of CSE	
9	Mr. K. Balaji Vasenth	Secretary	
10	Dr. R. Rajavel	Local Society Doctor, Kongu Nursing Home, Tiruchengode	
11	1. Ms. M. Sathya 9442346546 2. Mr. A. Krishnan 9042669873	Alumni	
12	1. Ms. N. Vivetha (732715106015) 2. Mr. S. Ashok (732715106707)	Student	
13	Mr. T. T. Paranthaman	Industrialists	
14	Dr. R. Kumaravelan	External Expert	
15	Dr. G. Kavitha	Professor of CSE & Coordinator IQAC	

**The following points were discussed during the meeting:**

1. Coordinator IQAC informed the action taken of the previous meeting held on 20.06.2018.

S. No	Particulars	Action Taken
1	Academic Calendar 2018-19	Academic Calendar has been prepared and uploaded in the college website.
2	Submission of AQAR 2017-18	AQAR has been prepared and successfully submitted to NAAC and also uploaded in the college website.
3	C-II 5-s Implementation	Up to 2s Implemented. Remaining are under progress.
4	NIRF & ARIIA Participation	IQAC – Coordinator along with concern in-charge explained about the current position of NIRF ranking. Improvement sought has been discussed. And being ready to participation.
5	Swatchh Bharat Participation - 2018	Principal & IQAC – Coordinator congratulate the members and the faculty members for their effort to secure 4 <sup>th</sup> rank in all in india level.
6	Academic & ISO Audit	Academic Audit has been conducted in the month of September, 2018 and the process were completed in the month of October, 2018. ISO surveillance Audit process is in progress.
7	Funding Proposal Submission	Principal requested to IQAC coordinator to encourage the faculty members to submit more research proposal to the sponsored agencies. Two research proposals were already submitted to DSV.
8	Publication of News Letters	News letter has been published every month. Progress is in satisfactory level.
9	NPTEL – Swayam Courses	Almost all the faculty members were participated in NPTEL Swayam courses.
10	Any other	Principal addressed about the IIT BombayX FDP101X participation during the month of October, 2018.





# Sri Shanmugha College of Engineering and Technology

Pullipalayam

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

SSCET/ IQAC / 2018-19 / 03

11.02.2019

### CIRCULAR

IQAC Meeting is scheduled on 22.02.2019 to discuss about the various important points. All the members of IQAC are requested to attend the meeting without fail.

**Venue:** Board Room, Principal Office

**Time:** 10.30 a.m.

#### AGENDA:

1. Action taken for the previous meetings.
2. Academic plan for even semester
3. Academic Audit
4. AICTE Approval Process & Surprise visit
5. ISO Surveillance Audit
6. Any other

*K. Boopathi*

Coordinator - IQAC

*[Signature]*  
Principal

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# Sri Shanmugha College of Engineering and Technology

Pullipalayam

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of Meeting

Date: 22.02.2019

#### Members Present

S. No	Members	Designation	Signature
1	Dr. R. Radhakrishnan	Principal	
2	Dr. Markkandeyan	HoD / CSE	
3	Mr. P. Ramalingam	HoD / CIVIL	
4	Mr. S. Sriram	Assistant Professor of ECE	
5	Mr. R. Boopathi	Assistant Professor of Mechanical	
6	Mr. K. Mohan	Assistant Professor of Civil	
7	Mr. S. Senthil Kumar	Assistant Professor of Mathematics	
8	Ms. M. Agalya	Assistant Professor of CSE	
9	Mr. K. Balaji Vasenth	Secretary	
10	Dr. R. Rajavel	Local Society Doctor, Kongu Nursing Home, Tiruchengode	
11	1. Ms. M. Sathya 9442346546 2. Mr. A. Krishnan 9042669873	Alumni	
12	1. Ms. N. Vivetha (732715106015) 2. Mr. S. Ashok (732715106707)	Student	
13	Mr. T. T. Paranthaman	Industrialists	
14	Dr. R. Kumaravelan	External Expert	
15	Dr. A. Maruthi Shankar	Assistant Professor of ECE & Coordinator IQAC	



**The following points were discussed during the meeting:**

S. No	Particulars	Action Taken
1	Academic Calendar 2018-19 (Even Semester)	Academic Calendar has been prepared for even semester and uploaded in the college website.
2	AICTE approval process and EVC	Principal and IQAC Coordinator informed that, Data has been uploaded for AICTE approval process. Also we are expecting the EVC visit by this month. Secretary requested to follow up this.
3	Anna university affiliation approval Process	Secretary informed that the Anna university affiliation approval inspection by the month of march, 2019.
4	NPTEL – Swayam Courses	Almost all the faculty members were participated in NPTEL Swayam courses. Special congratulations delivered who completed course successfully during phase I.
5	Academic Audit	Academic audit has been planned during the month of march, 2019.
6	ISO Surveillance Audit	IQAC Coordinator informed that ISO 9001 : 2015 surveillance audit has been successfully faced without any remarks and extended next one year.
7	NIRF Participation	NIRF data has been successfully uploaded. Principal and IQAC coordinator appreciated the coordinator.

1. Coordinator IQAC informed the action taken of the previous meeting held on 27.10.2018.
2. Discussed about the academic plan for the next academic year.
3. Discussed about the AQAR submission for 2018-19.
4. Further the Principal and The IQAC Coordinator thanked all the members for their valuable presence and suggestions.

**Coordinator – IQAC**

  
**Principal**

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