



**Sri Shanmugha College of Engineering and Technology**  
Pullipalayam

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

SSCET/ IQAC / 2019-20 / 02

21.10.2019

**CIRCULAR**

IQAC Meeting is scheduled on 28.10.2019 to discuss about the various important points. All the members of IQAC are requested to attend the meeting without fail.

**Venue:** Board Room, Principal Office

**Time:** 10.30 a.m.

**AGENDA:**

1. Action taken for the previous meetings.
2. Initiation of NAAC Reassessment
3. NBA Visit to Mech and CSE
4. ISO Surveillance Audit progress.
5. Improvement on faculty research publications.
6. AICTE & Anna University Affiliation progress.
7. Any other



**Coordinator – IQAC**



**Principal**

Copy to: The Members Concern

Office, IQAC

Chairman and Vice Chairman for kind information



# Sri Shanmugha College of Engineering and Technology

Pullipalayam

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of Meeting

Date: 28.10.2019

### Members Present

S. No	Members	Designation	Signature
1	Dr. R. Radhakrishnan	Principal	
2	Dr. Markkandeyan	HoD / CSE	
3	Mr. K.Mohan	HoD / CIVIL	
4	Dr. M. Kannan	HoD/ ECE	
5	Mr. R. Boopathi	Assistant Professor of Mechanical	
6	Mrs.M.Chitra	Assistant Professor of Civil	
7	Ms. A. Manimala	Assistant Professor of Mathematics	
8	Mr.U.Muthaiaah	Assistant Professor of CSE	
9	Mr. B.Uthayakumar	Administrative officer	
10	Dr. R. Rajavel	Local Society Doctor, Kongu Nursing Home, Tiruchengode	
11	1. Ms. M. Sathya 9442346546 2. Mr. R.S.Tanish 9842556557	Alumni	 
12	1. Mr.S.Lokesh (732716114016) 2. Ms.P.Saranya (732716114039)	Student	 
13	Mr. T. T. Paranthaman	Industrialists	
14	Dr. R. Kumaravelan	External Expert	
15	Dr. K.Boobalan	Coordinator IQAC	



The following points were discussed during the meeting:

1. Coordinator IQAC informed the action taken of the previous meeting held on 03.07.2019.

S. No	Particulars	Action Taken
1	Academic Calendar 2019-20	Academic Calendar has been prepared and uploaded in the college website.
2	Submission of AQAR 2018-19	AQAR has been prepared and NAAC Reassessment work initiated
3	NIRF & AISHE Participation	IQAC – Coordinator along with concern in-charge explained about the current position of NIRF and AISHE ranking. Improvement sought has been discussed. And being ready to participation.
4	Swatchh Bharat Participation - 2018	Principal & IQAC – Coordinator congratulate the members and the faculty members for their effort to secure Good mark in India level.
5	Academic & ISO Audit	Academic Audit has been conducted in the month of October, 2019 and the process were completed in the month of November, 2019. ISO surveillance Audit process is in progress.
6	Funding Proposal Submission	Principal requested to IQAC coordinator to encourage the faculty members to submit more research proposal to the sponsored agencies. Three STTP proposals were already submitted to AICTE.
7	Publication of News Letters	Newsletter has been published every month. Progress is in satisfactory level.
8	NPTEL – Swayam Courses	Almost all the faculty members were participated in NPTEL Swayam courses.
9	Any other	Principal addressed about the IIT BombayX FDP ARDINO Programming during the month of January, 2019. Industrialist Mr. T. T. Paranthaman and Dr. R. Kumaravelan was addressed about the current requirement on the employability in the industrial side. The same has been requested to IQAC

		<p>Coordinator to take up to the student level through HoDs.</p> <p>IQAC Coordinator informed that the CSE and Mech department has NBA expert Team visit on 03.01.2020 to 05.01.2020</p>
--	--	--

2. Discussed about the academic plan for the even semester.
3. IQAC Coordinator and Principal informed the routine activity of AICTE and Anna University affiliation process. Administrative officer informed to Principal and IQAC coordinator to submit the detail in time for the approval process.
4. Further the Principal and The IQAC Coordinator thanked all the members for their valuable presence and suggestions.

*K. Boopad*

**Coordinator – IQAC**

*[Signature]*

**Principal**

Copy to: The Members Concern  
Office, IQAC





**Sri Shanmugha College of Engineering and Technology**  
Pullipalayam

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

SSCET/ IQAC / 2019-20 / 01

21.06.2019

**CIRCULAR**

IQAC Meeting is scheduled on 03.07.2019 to discuss the following agenda in respect of ensuing academic year (2019-20). All the members of IQAC are requested to attend the meeting without fail.

**Venue:** Board Room, Principal Office

**Time:** 10.30 a.m.

**AGENDA:**

1. NBA Initiation to MECH & CSE department.
2. Action plan for the academic year 2019-20
3. ISO Surveillance Audit
4. Academic and Audit
5. NIRF & AISHE Participation
6. NPTEL Course Registration
7. Any other

*K. Boopad.*

**Coordinator – IQAC**

*[Signature]*

**Principal**

Copy to: The Members Concern

Office, IQAC

Chairman and Vice Chairman for kind information



# Sri Shanmugha College of Engineering and Technology

Pullipalayam

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of Meeting

Date : 03.07.2019

### Members Present

S. No	Members	Designation	Signature
1	Dr. R. Radhakrishnan	Principal	
2	Dr. Markkandeyan	HoD / CSE	
3	Mr. K.Mohan	HoD / CIVIL	
4	Dr. M. Kannan	HoD/ ECE	
5	Mr. R. Boopathi	Assistant Professor of Mechanical	
6	Mrs.M.Chitra	Assistant Professor of Civil	
7	Ms. A. Manimala	Assistant Professor of Mathematics	
8	Mr.U.Muthaiaah	Assistant Professor of CSE	
9	Mr. B.Uthayakumar	Administrative officer	
10	Dr. R. Rajavel	Local Society Doctor, Kongu Nursing Home, Tiruchengode	
11	1. Ms. M. Sathya 9442346546 2. Mr. R.S.Tanish 9842556557	Alumni	 
12	1. Mr.S.Lokesh (732716114016) 2. Ms.P.Saranya (732716114039)	Student	 
13	Mr. T. T. Paranthaman	Industrialists	
14	Dr. R. Kumaravelan	External Expert	
15	Dr. K.Boobalan	Coordinator IQAC	



**The following points were discussed during the meeting:**

1. The following action plan for the academic year has been scheduled and discussed.

Particulars		Period
1. Academic Calendar 2019-20	-	July, 2019
2. Submission of AQAR	-	Sep, 2019
3. NIRF Participation	-	Dec, 2019
4. AISHE Participation	-	Feb 2020
5. Swatchh Bharat Participation	-	Sep, 2019
6. Anna University Affiliation Inspection	-	Feb, 2020
7. ISO Surveillance Audit	-	March, 2020
8. Academic Audit	-	Nov, 2019
9. Initiation of NBA for Mech and CSE	-	July, 2019
10. Funding Proposal Submission	-	Jan, 2020
11. Governing Council Meeting	-	March/Feb, 2020
12. Publication of News Letters	-	Every Month
13. NPTEL – Swayam Courses	-	Twice in a year

2. The Coordinator IQAC was requested to follow the schedule as per plan.
3. Coordinator IQAC requested to ensure the awareness on outcome based education among the faculty members.

  
**Coordinator – IQAC**

  
**Principal**

Copy to: The Members Concern

Office, IQAC

Chairman and Vice Chairman for kind information